

# COVID UPDATE – 2<sup>nd</sup> LOCK DOWN

Dear Parents/carers,

Firstly, thank you once again for your continued support in this trying time for all of us. I genuinely feel a sense of community in our approach to getting through this period and cannot say thank you enough for your support.

Please do take time to look over the guidance below as there are some changes to our approach as from tomorrow and some reminders on some areas occasionally being overlooked.

- **Face coverings must be worn by all parents / carers or siblings 12 years of age or older whilst picking up or dropping off on the school site. This will be in place for the foreseeable future. Please note that some members of staff will also be wearing face coverings at these points in the day.**
- **A reminder that drop offs and pick ups should be undertaken by **one parent**. I have noticed a number of couples or families picking up a single child. Please can we revert to a single person pick up in order to limit the amount of adults/people on site.**
- **Please ensure you notify the school office if you or your child needs to isolate due to COVID, particularly in the case of a test but also as a result of any contact tracing. We are able to supply work for children during their isolation period and this work will be distributed through your child's Microsoft Teams email address**
- **Please remember that Microsoft Teams will also play the major role in remote working should we have to partially or fully close at any point.**
- **Drop Off and Pick up times are staggered for a reason. Arriving at school 5 minutes late or 5 minutes early can lead to unnecessary congestion.**
  - **Nursery morning and afternoon sessions are unchanged**
  - **Hedgehogs and Squirrels – 8:55a.m. drop off – 3:00p.m. pick up**
  - **Year 3 and 4 – 8:55a.m. drop off – 3:00p.m. pick up**
  - **Year 1 and 2 – 9:10a.m. drop off – 3:15p.m. pick up**
  - **Year 5 and 6 – 9:10a.m. drop off – 3:15p.m. pick up**

**You can only drop off early at 8:55 if you have at least one child needing to be dropped off at that time.**

- **Parent Evening booking slots will be available from Friday. There will be guidance on how to book and set up Microsoft Teams posted on the website tomorrow.**

**Thank you again for your continued support**